

NDCSWINST 4100.1D
02OPM
28 February 1996

NAVDENCEN SOUTHWEST INSTRUCTION 4100.1D

Subj: COMMAND ENERGY CONSERVATION

Ref: (a) OPNAVINST 4100.5D
(b) NAVMEDCOMINST 4100.1A

1. Purpose. To establish energy conservation goals and methods for Naval Dental Center Southwest.
2. Cancellation. NAVDENCENS DIEGO INST 4100.1C.
3. Background. Pursuant to direction from higher authority, the Chief of Naval Operations and Chief, Bureau of Medicine and Surgery, have set forth in references (a) and (b), the Navy policy for goals, objectives and responsibilities for the management of energy resources for dental facilities.
4. Policy. Every effort shall be made to improve energy efficiency and support energy conservation measures to achieve the objectives and goals of this instruction without compromising patient care, safety or effectiveness. Personal commitment to efficiency in mission accomplishment, the elimination of wasteful practices, the application of modern technology, and education of personnel are the means to achieve reduction in energy consumption.
5. Objectives. The objectives of energy management within Naval Dental Center Southwest are:
 - a. Educate personnel in energy conservation awareness at home and on-the-job.
 - b. Recognize efforts on behalf of energy conservation.
 - c. Reduce the cost of energy through programmed facility weatherization projects.
 - d. Evaluate lighting requirements and reduce those energy costs to a minimum in accordance with current policy.
 - e. Conduct energy consumption audits in an attempt to identify energy conservation projects through the application of modern technology.
 - f. Evaluate vehicle utilization for energy conservation.
 - g. Establishment of a Facility Energy Plan.

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6. Goals. Naval Dental Center Southwest energy conservation goals are to implement an ongoing, effective energy awareness program that will encourage participation of personnel and through increased energy efficiency, maximize energy savings as well as enhance productivity and morale.

7. Action. Branch clinic directors and headquarters department heads of Naval Dental Center Southwest will take the following actions.

a. Head, Operating Management Department is appointed as NDCSW Energy Conservation and Resource Management Officer, and will carry out the actions required by references (a) and (b).

b. Establish an Energy Conservation Resource Management Committee composed of the following members:

(1) Chairman: Director for Administration

(2) Recorder: Head, Operating Management

(3) Senior Enlisted: Command Master Chief

(4) Senior Enlisted Leader from all Branch Dental Clinics

(5) Fiscal Officer

(6) Material Management Officer

c. The Energy Conservation Resource Management Committee will meet at least annually with minutes taken and routed appropriately.

d. Establish a program for the education of personnel, promotion and recognition of conservation efforts.

e. Each clinic will observe maximum "lights-off" during the lunch hour consistent with work-load safety during peak demand hours.

f. Areas such as classrooms, conference rooms, offices or others will remain in a "lights-off" status when not in use.

g. Each clinic will provide a report, as appropriate, on any energy conservation matter involving the host command that may impact on branch clinic operations.

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Dist:
List 1, Case 1, 2

